



CODE OF PRACTICE FOR CAR TRACK DAYS

Definitions

Track Day – A track day is defined as an event designed to allow members of the public to drive cars on a race circuit in a non-competitive recreational manner. Timed practice, pace making and racing is strictly not allowed at Track day events. While race-prepared vehicles may be permitted to participate, subject to the agreement of the Organiser and Goodwood Motor Circuit, a Track day is specifically designed to be a recreational event and not a general or exclusive race vehicle testing session.

Organiser – The organiser is defined as the body or group undertaking the organisation of a track day and handling the liaison with the participants.

ARDS - The Association of Racing Drivers Schools.

ARDS represents member Racing Schools in the UK and is recognised by the MSA, (Motor Sports Association) which delegates the responsibility for regulating member Racing Schools and for licensing circuit instructors to ARDS. Goodwood Motor Circuit is a member ARDS.

Goodwood Motor Circuit, the venue operator is defined as the organisation managing the operations of a track day.

Participant – A participant is defined as any individual driver or passenger, including instructors, who are allowed access to the circuit during a Track day event.

These guidelines are provided as a minimum requirement with particular regard to safety and should not be taken as restricting additional safety opportunities.

Goodwood's insurers reserve the right to attend any track day event covered by this Code of Practice and permitted by their authorisation procedures, for the purpose of verification of adherence to the Code of Practice, without prior notice. Any authorisation issued may be cancelled and insurance be invalidated if the Code of Practice is not being followed.

A. Participants

1. All participants must be advised of any special restrictions prior to the track activity (noise, type of vehicle, requirements for production of licences etc.). Goodwood Motor Circuit may choose to impose additional special restrictions at its own discretion within the circuit hire contract or sales agreements and the Organiser must ensure that participants are advised of any such special restrictions in advance of the event.

2. All participants (except those who are only involved as passengers) must have successfully passed the qualification to hold, or have held a full UK driving licence or non-UK equivalent or otherwise satisfy the Organiser and the Venue Operator as to their competence in handling the vehicle they intend to drive. Participants will be asked to confirm this within their indemnity for the event.



3. All drivers must attend the drivers briefing, which will be carried out by a competent and suitably experienced person. Should the Organiser not require passengers to attend the briefing they must provide them with, the Goodwood Motor Circuit passenger rules and require them to read
4. No participant shall consume or be under the influence of alcohol at any time
5. No participant shall be under the influence of drugs/medication (prescribed or otherwise) or have any pre-existing medical condition notifiable under the appropriate Road Traffic Acts that will adversely affect his or her performance.
6. Only one passenger is permitted to be carried on the circuit at any time with the exception of a session restricted entirely to track familiarisation, when a minimum Grade B Association of Racing Drivers Schools (ARDS) licensed instructor must be present in the vehicle. Motor Sport Vision (MSV) equivalent approved instructors are also permissible at the Venue Operator's discretion. All passengers must be carried in the front seat of any vehicle at Goodwood Motor Circuit.
7. All participants, including passengers, must sign the necessary indemnities prior to going onto the circuit. Anybody under the age of 17 must have the indemnity countersigned by a parent or guardian

B. Organisers

1. The Organiser must comply at all times with the terms and conditions set by the contract issued by Goodwood Motor Circuit.
2. Providing that the car track day is run in accordance with this Code of Practice, Public Liability Insurance will be in place for the event at the cost of Goodwood Motor Circuit. This policy includes personal accident cover for signed on officials of the event. Should the Organiser wish to source their own insurance cover or operate outside this Code of Practice then they must declare so in advance to Goodwood Motor Circuit and organise their own policy. Goodwood Motor Circuit reserves the right to insist that its own policy be used. If alternative insurance is agreed for the event all participants and officials will be advised. The alternative policy must include public/legal liability insurance of at least £10 million and a copy must be supplied to the Venue Operator in advance of the event.
3. When operating outside of this Code of Practice, the Organiser will be responsible for preparing Risk Assessments to cover all activities under their control during the event and producing written Operating Procedures. These documents will need to be approved by Goodwood Motor Circuit in advance of the event.
4. The Organiser must undertake at all times to act in a professional manner with regard to the handling of the clients and their relationships with each other and at no time must the Organiser or their officials bring Goodwood Motor Circuit into disrepute.
5. No official shall consume or be under the influence of alcohol at any time.
6. No official shall be under the influence of drugs/medication (prescribed or otherwise) that will adversely affect his or her performance of the duties.
7. The Organiser must provide full pre-event details covering how to get to the Venue, procedure upon arrival, operating procedures, timetable, and access to instruction and how different sessions/groups will be formed.
8. Guidelines as to the suitability of vehicles intended to be used, should be given to participants.
9. The noise and/or type restrictions applicable to the car track day must be clearly stated in pre-event documentation.
10. While the Organiser may offer specific advice and recommendations regarding vehicle preparation, it must be emphasised to all participants within pre-event documentation, that it is the



responsibility of the vehicle user to ensure that the vehicle is in a safe condition to drive at high speed on the circuit for the duration of the track activity.

11. Registration on the day must include signing-on for the day, completion of indemnity forms, production of driving licences and evidential control of the process.

12. All participants shall be placed in specific sessions/groups having regard to their experience and the type of vehicle being used. Goodwood Motor Circuit may choose to impose its own additional conditions in the circuit hire contract or sales agreements, which the Organiser must comply with. The mix of participants/vehicles within any session may be monitored so as to ensure that abilities are comparable.

13. Goodwood Motor Circuit will provide a detailed briefing for all participants, which will be carried out by a competent and suitably experienced person. The following areas will be covered;

- The format of the day
- Introduction to organiser's representatives and instructors available on the day
- The circuit layout
- On track protocols and safety including pitlane and paddock
- Flag signals
- Marshals' roles
- No racing allowed
- No timing equipment allowed
- Overtaking procedure
- Method of accessing and leaving the track/entering the pits
- Discipline protocols
- Recognition of different driving ability/experience
- Incident and breakdown procedures

14. The Organiser must have a clear procedure to monitor attendance at briefings in order to confirm that all participants have been briefed prior to going onto the circuit.

15. There must be in place a system to clearly indicate in which session a vehicle has been allocated. The organiser can agree this in advance with Goodwood Motor Circuit.

16. The Organiser's representative, whose duties involve on track activity/ supervision, will at all times be in contact with the designated safety officials provided by Goodwood Motor Circuit.

C. Goodwood Motor Circuit / Circuit Operator

1. Goodwood Motor Circuit will set the maximum number of vehicles allowed on track at any one time.

2. Goodwood Motor Circuit will appoint an individual as a continuous point of contact for the track day Organiser throughout the day.

3. Goodwood Motor Circuit will provide the emergency response unit(s), medical personnel, recovery unit(s) and marshals that it deems appropriate given the type and nature of the event. If the Organiser requires additional resources they must arrange them in consultation Goodwood Motor Circuit. If, for any reason, during the event the number of safety personnel falls below the minimum criteria set by Goodwood Motor Circuit then the event shall cease until full cover is restored.

4. Goodwood Motor Circuit will monitor access to the track at all times to prevent unauthorised access.

5. Goodwood Motor Circuit will provide information with regards to Health and Safety regulations and will be made available.



6. Goodwood Motor Circuit will ensure that an ARDS registered instructor is available to give guidance to participants.
7. Goodwood Motor Circuit will ensure there must be in a system in place to clearly distinguish drivers from passengers.

D. Safety Equipment

1. All participants entering onto the track in or on a vehicle must wear a crash helmet, meeting as a minimum, the standards currently specified by the MSA. Details of the acceptable standards are available from Goodwood Motor Circuit if required.
2. Legs must be covered whilst in all vehicles, arms covered in open top cars but may be left uncovered in closed cars.

E. Vehicles

1. Any noise or type restrictions applicable to any individual circuit must be adhered to at all times.
2. Seat belts, where fitted, must be worn by all participants
3. Where possible all vehicle alarms/immobilisers must be set so as to allow unimpeded use of the vehicle whilst on the circuit.
4. No timekeeping equipment may be used or displayed at any time.
5. All vehicles must have available any removable towing hooks supplied by manufacturer before taking to the circuit.

